

Louisiana Society of Radiologic Technologists
September 30th, 2023
LSRT Fall Board Meeting at NSU-Cenla Campus

Attendance: Sarah Barnes, Allison Puente, Caitlan Clark, Angela Cottingham, Megan Wedgeworth, Greg Bradley, Monica Weber, Manny Rodriguez, Susie Beasley, Jessica Despino, Elizabeth Azua, Trey O'Connor.

Meeting called to order: Sarah Barnes called meeting to order on 9.30.2023 @ 8:48am.

Mrs. Sarah Barnes, gives shout outs to members of the board and executive board and Delgado for attending LSBME meeting and Dr. Cindy McGuire for her publication.

Previous Minutes: May, pre, post, and business meeting minutes discussed for approval. Monica and Angela will make requested edits. Allison Puente motions to approve May, pre-annual board, annual business, and post-annual board meeting minutes with changes; Monica seconds; all present were in favor.

Reports from Executive Board Appointments

Executive Secretary of Membership (Carmen George): Active membership increased, emeritus members increased as well.

The Executive membership position was posted.

Rob McLaughlin submitted an application for Emeritus Status.

Monica motions to accept Rob's Emeritus status request; Angie seconds; all present in favor.

Manny requests a list of active members and informs the board that the member planet platform is not updating properly when someone's status becomes inactive.

Executive Secretary of Finance (Megan Wedgeworth): As of 9.17.23 there is approximately \$96,000 in the bank account. Member planet platform is transferring fine. Megan still needs to be added to the mutual fund and will need to meet Brett in order to be added.

Mutual funds with Tweedy, still negotiating.

Made a profit in New Orleans, approximately \$37,000 in registration fees and \$10,000 on sponsors.

Board suggests edits in Quick books for conference naming. Megan explains that Annual Conference cannot be used so annual meeting and mid-winter seminar will be the titles in quick books moving forward.

Spoke with executive members about stipends. No more than \$600 per year, approximately \$49 per month. A vote is needed to change. The purpose is to reduce taxation. Greg prompts discussion about the pros and cons of the proposed change. All executive appointee's across board will receive the same amount.

Allison makes a motion to change reimbursement; Monica seconds the motion; all present were in favor.

Taxes were filed.

Megan states goal is to be on all accounts by the end of the calendar year.

Meeting Planner (Caitlan Clark): Caitlin officially announces she is stepping down from her position.

Location is reserved for midwinter seminar. Discussed putting everyone (techs & students) being put in the same building/location to centralize everyone. Moderators are needed, students can help. Not sure how many are needed, maybe 3.

Vendor packets will go out soon, the vendors will set up in Caughlin.

Before everyone was in Mulder Hall, Sarah states. But a larger room was needed for the senior program

Midwinter 1.25 hours, need 4; 50-60 minute lectures will need 5 speakers for the tech program.

Trey knows possible speakers.

Manny asked about pay, there is no pay but a gift is provided and registration is comped except for keynote and moderators.

Annual conference- need keynote and moderators. Trey and Shenika want to ask Daniel Demaio to moderate for the quiz bowl competition. Sarah suggested Marcelene Forbus for the keynote speaker.

Megan will chair the conference locally. Caitlin will start planning in November/December. Keynote gets paid so she will attempt to have them do more than one lecture.

Manny brought up that some educators did not like the multiple choice formatting of the previous quiz bowl competition. Used the ASRT database. After much discussion we concluded that there are always complaints in some form or fashion. The pros were consistency, competition ran smoothly, less need for volunteer judges, and it was more efficient or less time consuming. Discussed having each participating school provide 100 questions. There are typically 9-11 schools.

Also discussed, a new rule of 10 questions per round instead of 15, will be incorporated this coming year. Student Affairs will create guidelines for moderators of question layout for the new format. And will send out notification for applicants to forewarn about questions due at time of application submission. Will need to create guidelines for questions.

More discussion about quiz bowl includes the presentation of questions during quiz bowl. Do we want the questions to be on the projector again or not? Should the moderator review questions? This will be revisited at the next meeting.

Again, Caitlin expresses her gratitude for having the opportunity to serve and be a part of the LSRT as meeting planner and will be stepping down.

Keep midwinter at LSUA for next term. Discussed Lafayette as an option for 2025 annual conference, suggested by Manny. Angie Sonnier or Monica could possibly chair.

Manny/LERS is responsible for door prizes/gifts/swag/etc.

Allison asks what the process is to find a replacement for Caitlin's position. It needs to be put in a focal spot monitor. Manny asks about the workload and pros/cons. Caitlin said it is time consuming and you have to travel to different venues to tour and get information for conference accommodations, however, they do provide room and meals so it's nice.

Manny needs to send information to Caitlin for midwinter seminar speakers. Angie needs to submit objectives for patient care review.

Midwinter theme options: "marking our image" or "midwinter is coming."

Megan needs 15 speakers for the annual conference. Need a theme, everyone can brainstorm and bring ideas to the next meeting.

Director of Publications (Greg Bradley): Needs information from commercial sponsors from Caitlin.

Trey submits information about student B, Susie Beasley can moderate again.

Deadline for January is November 5th.

LSRT webpage is updated and guidelines and procedures updated as well.

Reports from Elected Board

Chairman of the Board (Allison Puente): Allison reports much success at the LSBME meeting. She received an email to form a subcommittee. Following the LSBME and the radiology board meeting per Greg.

No changes in the LA Register yet, so good. They do the guidelines for PRT.

Has some prospects for Carmen's position. Allison asks how long we have to wait to select someone from applicants. And says she will send an email regarding filling Carmen's position.

Further reports on LSBME meeting, stating things went well and the audience was very receptive to her message when speaking on behalf of Radiologic Technologists. Several people spoke to the changes in technology, terminology, dose, and educational resources.

Manny said the PRT applicant's are out of state and it may not apply to them.

Greg says we will move to the limited scope licenses also LSRTBE. Will this include CT?

President (Sarah Barnes): Attended LSBME and submitted receipts for reimbursement.

ACH with ASRT-Applied for assistance, \$5000, last time it was used to update our website. We need to think about what we can use the monies for if they are received again.

Also need to check into our website, there are a lot of issues with corrupt files and spam. Also, the president always gets a ton of spam and it uses the president's name to send out spam.

Try to increase social media activity by responding to things that the LSRT posts.

ASRT online advocacy is a good course to complete.

President-elect (Mrs. Heather Koepp): Look at procedures and guidelines, do we need exhibits to stay digital? We need to add guidelines or edit guidelines. Some attendees complained about not being able to see the exhibits. Suggested that we have them put on posters (printed) to display around the room. Students can submit digitally and the exhibits can be judged digitally, beforehand. No added rooms for displays. Have edits on guidelines completed by Heather to vote on during the next meeting and accept changes.

Vice President (Monica Weber): Has submitted minutes and provided a template to the new recording secretary. Heather provided her information for essay comps. Has reviewed guidelines, wants to get out of state judges. Monica will make requested changes.

Recording Secretary (Angela Cottingham): Minutes have been submitted for approval. Prior meeting minutes were received. The minutes date back to 2018, there are minutes missing prior to that. Meeting minutes will be posted online for public view. Monica votes to change recording secretary duties to include Greg; Allison seconds motion; all present in favor. He should be added, CC'd, on email so he can post them online.

Reports from Committee

Historian (Susie Beasley): Need facility nomination for the focal spot. Sent expense report to Megan.

Legislative Affairs Committee (Harold Gaspard & Jason Smith): Nothing was introduced in the legislative session.

Student Affairs Committee (Treyton O'Connor & Shenika Bell): There were 9 T-shirt competition participants and 11 quiz bowl teams. Trey asks about the ASRT question bank and where to get questions from for student B. Jaclyn has a powerpoint, it was in binders and Sarah said she can send the google drive link with the questions, which came from earlier educators per Greg. It's going on google drive and Trey has the account information.

Trey also inquires about the amount of questions. There has never been a shortage according to present members. Manny will get a headcount of students registered to attend. It's noted that questions progressively become more difficult throughout the competition for later rounds.

Need 3 judges, Jessica and Angie are available and volunteered for judging.

Allison says the junior program needs updating.

Trey will ask Daniel Demaio and/or Kevin Clark about moderating the annual quiz bowl. Need to get information about how quiz bowl will be done before asking. Will vote at the next meeting.

Trey says he would like to use an AI bracket for quiz bowl and maybe we can post updated bracket online, FaceBook, between rounds.

For t-shirt competition we can keep skit but do a tik tok ahead of time to post online instead of doing it in person. And the winning tiktok can be on display during the conference.

Trey needs school contact information. It can be found on the LSRT website under educational programs and Manny volunteered to provide it as well.

Nomination & Credentialing Committee (Kari Cook): Requests information to post positions that are becoming vacant.

Reports from Councils

LEERS (Manny Rodriguez): LEERS directory was updated. Can post it on FaceBook.

ASRT SLDP- lots of back and forth on who is doing what between ASRT and LSRT (receiving applications and determining who is selected). ASRT collects applications, we anonymize and select 2 delegates.

November 17th get applications and approve or vote by November 30th.

Committee will be outside educators, and do not need to be LSRT members. Heather mentioned out-of-state because of bias. We revisited the anonymous factor and that it is determined using a rubric. Committee recognizes that there may have been issues in the past where students were selected, or not selected, because they did not complete the ASRT/SLDP process.

Midwinter speakers are confirmed.

People will be added to the LEERS page.

Manny presents an idea to increase involvement of preceptors in LSRT and suggests we try to get buy-in from hospitals to support preceptors in going to conferences.

There is discussion about the ASRT language in bylaws, the process by which LEERS bylaws are put in place by sending to LSRT then to ASRT.

Manny reports that there is a local chapter starting back up at LSUE.

Student Council (Karissa Hoyt): Elections for school representatives should be held at midwinter.

They have to vote at the student council meeting to have representation for each school instead of region.

Efforts will be made for regional outreach.

Student council can help with presidential reception to assist the meeting planner. Also, student representatives can assist with finding moderators for midwinter conferences and submit them to Manny.

Reports from Task Forces

Advocacy Task Force (Kelli Haynes): LSBME is briefly revisited. Allison informs everyone there is a region 3 zoom meeting and anyone within the region can attend.

Electronic Voting Task Force (Melissa Whitley): Information on election platforms was gathered. Election Runner and Election Buddy are the two platforms that were ideal and the pros and cons were discussed. Election Runner allows 300 voters at \$49, is user friendly, and customizable and Election Buddy is pay per election. There are SMS features. The question of whether the SMS feature is for notifications or voting? There are a total of 694 members at current. Using an electronic voting system allows more people to vote pre-meeting and could be used for other elections.

Angie motions to use Election Runner for electronic voting; Allison seconds; all present in favor.

Add to the nomination committee guidelines manual under duties. Melissa will write up the guidelines to vote on in Spring and it can be used in the next election 2024.

Greg suggests the Vice President or President Elect to oversee electronic voting as well.

President elect will handle guidelines, not the electronic voting task force.

Social Media Task Force (Jessica Despino): Have had 2 successful meetings. Need more student and technologist engagement.

Trying to get an Instagram page linked to Facebook. Have made a LinkedIn page.

Breast cancer or rad tech week ideas?

Will have very interactive posts for breast cancer awareness month.

Regional Community Outreach Task Force (Tammy Curtis): Student Council attended meeting.

Any ideas to engage LSRT with the community and get the students involved are welcomed. It can be a run for a cause or other activities.

Membership Platform Task Force (Rebecca Hamm): Megan reports that WordPress can allow us to edit the original site and cure issues we're having with member planet. Wild Apricot is another platform and it was excellent. It seems expensive but overall was cheaper than member planet.

Allison asks what member planet costs. It is \$500 plus, annually. There are additional fees for transactions and disputes. Furthermore, member planet doesn't accurately track members.

To use Wild Apricot we would need the professional grade membership. The platform is self run, WordPress we would have to manage.

Greg states that Plug In has been added to member planet. Task force will get Greg to make updates using WordPress. Already in use but needed to get add-in for membership fees. This should cure the issues without changing platforms.

Unfinished Business

Awards and Pins: We were informed that the award/trophy company that's typically used is closed. After discussion it was concluded that whomever is planning an event can gather quotes or use a local business that is easier to access. The person planning is responsible.

Need life member pins, lapels. Need to find a company and design. Carmen says there's only one left.

Allotted monies for judges will be determined closer to time.

Social media takeover: Last Spring we did a social media takeover and it was a huge success. School's get 1 week and a prize is given. Will start planning in January.

SLDP Selections: SLDP guidelines and procedures need to be updated to define what SLDP and define responsibilities for SLDP and the meeting planner. Manny (LERS) will update.

Will continue to try and keep SLDP members to participate after graduation to ease transition and mentor incoming SLDP members.

Strategic Plan: Sarah presented an infographic to go out about every 4 years. She has an excel spreadsheet with the detailed strategic plan that was passed down which can be updated as needed. The tab names in the spreadsheet need to be updated but we all agree the current template is usable.

New Business

LSBME Meeting: Already discussed during the report from the Chairman of the Board.

NRTW: Ideas-Sarah suggested we do a special membership rate for the month to celebrate Rad Tech Week (\$18.95). We can write something up to put in the Focal Spot advertising the promotional price. Will need to check in member planet to make sure this is doable. Will table until we have more information. We can vote electronically once it's verified that it can be done.

RT Day @ the Capital: There is nothing right now and traditionally we do not go unless there is something in congress that will impact the profession or something on the docket. But we can get things together just in case we need to be present.

Changes within LSBME or RA legislature could be possible encroachment threats to the profession. Will create infographics in the event that they are needed.

Affiliate Delegates: Sarah and Heather (Allison and Rebecca are alternates). Sarah will contact JRCERT to invite them to the annual meeting. Russ Griffith is the new executive chair.

Announcements

Don't forget to submit expenses to Megan.

Next meeting tentatively set for late January/February, a doodle poll will be sent out.

Agenda items and reports are due 2 weeks before meeting.

Send required items for the Focal Spot Monitor to Greg.

Adjournment @ 12:10pm on 9-30-2023; next 2 meetings virtual.